

To: Administrators Plus
From: Sherry Smurr
Subject: Meeting Summary of April 2, 2018
Date: April 2, 2018

Members:

Dannie Alexander	Laura Cosby (Absent)	Sarah Hubbell	Dan Mondoux
Rachel Bair	Linda Depta	Rick Ives	Russ Panico (Absent)
EJ Bast (Absent)	Kevin Dockerty (Absent)	Craig Jbara	Evan Pauken
Bonita Bates	Steve Doherty	Kathy Johnson	Billy Reynolds (Absent)
Don Benthin	Paige Eagan	Denise Lindsley	Marilyn Schlack (Absent)
Dennis Bertch	Tom Hamann	Amy Louallen	Aaron Snead
Paul Bianco (Absent)	Brian Hay (Absent)	Brian Lueth	Tom Sutton
Alisha Cederberg	Sara Herrmann	Angela March-Peek (Absent)	Barbara Taraskiewicz
Deb Coates	Patti Henning	Bill McElhone (Absent)	Louis Thomas (Absent)
Mike Collins	Muriel Hice	Deb Miller (Absent)	Mark Walters
	Aaron Hilliard		Tim Welsh

Meeting summary of March 19, 2018 approved with no changes.

Priority Updates

— **Enrollment Management**

- Summer 2018 registration as of Friday, March 30, 2018, is down 5%

— **University Center**

- Marketing with Davenport College
- Talking with Columbia College
- Working on redoing the display cases outside of the University Center

— **Guided Pathways**

- Moving forward with group to go to State conference at Jackson Community College

— **Early College**

- Talent Show was a success. They had 14 acts and 100 people attend
- High school students are required to take state testing
- Students on spring break at their home school are required to attend KVCC classes

— **Retention**

- First goal survey done. We are using results for targeted marketing.

— **International Students**

- Diane Finch back from her recruitment trip to South America and Central America. The trip was successful with 20-30 potential students

— **Life Enrichment**

- Several classes underway
- Looking for new ideas on classes. Please let them know if you have any suggestions.

Kathy Johnson, Mike Collins and Evan Pauken presented College Level KPIs to the group

KVCC's interest/priorities to the adult learner discussion was postponed until our next meeting on April 16, 2018

College Happenings idea was shared with the group. Moving forward with next steps to implement.

Other

- We still need volunteers to sign up for orientation. Mainly Tour Guides needed. Training is available for this.
- Fall Registration is open. Our on-line catalog will look new.
- In August we will switch over to electronic transcripts (e-transcripts)
- Looking into an external SPAM filter at the cyber security meeting
- Cyber security training required for all new employees
- KRESA early college enrollment numbers available next week
- MAT² Mechatronics position has been posted
- Auto Department to hold an open house (tentative) April 27, 2018
- Alumni Art Show held April 4, 2018 featuring 21 alumni participants and 52 pieces of art.
- Overall presentation of Groves Center is being put together.
- Please fill out the CLEARLY Stats form on line for ALL students traveling.
- Resurfacing of Elm Valley Drive is underway
- Working on replacing the fire pump at the museum
- Foodway Symposium held April 6 & 7 at the CAH and FIC
- Hoop House Raising April 14, 2018
- Accreditation visit at the CAH went very well
- Capital Items must be on site and complete by June 30, 2018 for them to count for this year
- Student portfolio Day at the CNM went well
- MPSERS 3% return went out to those impacted in the March 30, 2018 paycheck

Next Administrators Plus Meeting is April 16, 2018 8:00 a.m. in room 4380